



Village of Harriman

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Harriman, New York 10926
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POSTPONED TO WEDNESDAY, MARCH 15, 2023

VILLAGE BOARD MEETING March 14, 2023

7:00PM – AUDIT BILLS

7:30PM – REGULAR MEETING

AGENDA

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – February 14, 21, 28 & March 7, 2023**
- 3. INFORMATIONAL ITEMS**
- 4. DEPARTMENT REPORTS**
- 5. APPOINTMENT – Court Clerk**
- 6. NEW HIRE – Laborer**
- 7. PROMOTION – Water Operator**
- 8. NEW HIRE – 2 Part-Time Police Officers**
- 9. NY STATE CHIEF’S CONFERENCE REQUEST**
- 10. ADDITION TO ELECTRICAL INSPECTION LIST REQUEST**
- 11. IMA AUTHORIZATION – Stop DWI**
- 12. IMA AUTHORIZATION – Village of Monroe Independence Day**
- 13. WSP CHANGE ORDER – HH3 Construction Services**
- 14. AUTHORIZATION TO SIGN WATER AGREEMENT – 38 Commerce**
- 15. AUTHORIZATION TO SIGN WATER AGREEMENT – Right Choice Builders**
- 16. WATER ACCOUNT REQUESTS**
- 17. MWLL BALLFIELD REQUEST**
- 18. OC SMASH BALLFIELD REQUEST**
- 19. SCHEDULE PUBLIC HEARING - 2023-2024 Budget**
- 20. BUDGET TRANSFERS AND ADJUSTMENTS**
- 21. ATTORNEY COMMENT**
- 22. PUBLIC COMMENT**
- 23. POSSIBLE MOTION TO ENTER EXECUTIVE SESSION**

UPCOMING MEETING DATES:

PLANNING BOARD MEETING:	March 21, 2023
VILLAGE REORGANIZATION MEETING:	April 4, 2023
VILLAGE BOARD MEETING:	April 11, 2023
ZONING BOARD OF APPEALS MEETING:	April 12, 2023

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7:00pm – Audit Bills
7:30pm – Regular Meeting

REGULAR MEETING:

ROLL CALL

Mayor Lou Medina, Deputy Mayor Carol Schneider, Trustee Wayne Mitchell, Village Clerk, Jane Leake, Chief, Patrick Tenaglia

ABSENT Trustee Sandra Daly, Trustee Bruce Chichester, Attorney, Dave Darwin, DPW Superintendent, Kyle Livsey,

ALSO, PRESENT – Planning Board Chairperson, Irma Escallier

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor asked if there are any changes or corrections to the minutes of February 14, 2023, Regular Board Meeting?

MOTION was made by Trustee Mitchell to accept the minutes of February 14, 2023, Regular Board Meeting.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

Mayor asked if there are any changes or corrections to the minutes of February 21, 2023, Budget Meeting?

MOTION was made by Deputy Mayor Schneider to accept the minutes of February 21, 2023, Budget Meeting.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

Mayor asked if there are any changes or corrections to the minutes of February 28, 2023, Special Board Meeting?

MOTION was made by Trustee Mitchell to accept the minutes of February 28, 2023, Special Board Meeting.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

Mayor asked if there are any changes or corrections to the minutes of March 7, 2023, Budget Meeting?

MOTION was made by Deputy Mayor Schneider to accept the minutes of March 7, 2023, Budget Meeting.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

INFORMATIONAL ITEMS

This evening's bills were audited:

Trust & Agency	\$	570.64
General Fund	\$	86,989.51
Water Fund	\$	39,769.27
Engineering Fees	\$	2,642.15
Capital Budget	\$	41,750.00

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- Up Coming Meeting Dates:
 - Planning Board – March 20, 2023
 - Village Board Re-Org – April 4, 2023
 - Village Board – April 11, 2023
 - Zoning Board of Appeals – April 12, 2023 due to Holiday April 4th
- Village Office hours are 8am–4pm and by appointment from 7-8am. Phone numbers and contact information can be found on the villageofharriman.org website.
- A lockbox is also available outside the Village Hall entrance for dropping off water payments for the Water Department or fines and tickets to be dropped off outside of Court hours. We ask that you do not leave any cash payments in the lockbox.
- Residents and the public can sign up on the Village website to receive email alerts about Village Information, Community Events, and Information regarding Water Billing Dates.
- A reminder that there is no on street overnight parking from November 1st through April 1st from 11pm – 6am and no on street parking during any snow events until the snow has been totally removed from the roads.
- Village Elections will be held on Tuesday, March 21st. Polls are open from 12:00 pm - 9:00 pm here in Village Hall.
- Town of Monroe is holding the 2nd annual Open House at Town Hall on March 29th 6:00 PM - 8:00 PM. Information is available on the Village and Town websites.
- The Annual Clean Sweep is on Earth Day this year, Saturday April 22nd. More information and registration is available at the Greater Monroe Chamber of Commerce website GMCOOC.com.
- New Village Hall and Police Station Update - The construction BID advertisement was posted last month. The final construction cost estimate report is still reporting within our desired budget. We are holding a pre-bid conference and walk-thru this week for all bidders. And all bidders have until April 19th to submit bids. A rendering and an interior design is available for review. If the bid responses come back as hope, we will be awarding construction contracts after April 19th.

Agenda Revisions

16a Water Acct. 397-426
16b Water Acct. 79
16c Water Acct. 480

DEPARTMENT REPORTS

Treasurer Report – see attached report
DPW – see attached report
Police Department – see attached report – Funds \$60.00
Water Account Adjustments – see attached report
Court Reports – see attached report February \$13,909.00

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Building Department – see attached report

\$ 486.00	5 Building Permits
41,491.00	1 Building Permit Extension
50.00	1 Fire Safety Inspection
<u>450.00</u>	3 Violation Searches
\$ 42,477.00	

APPOINTMENT – Court Clerk

Mayor stated we have offered a full time Court Clerk position to Taylor Mosher effective March 16, 2023 at an hourly rate of \$24.00.

MOTION was made by Trustee Mitchell to approve hiring Taylor Mosher as a Full Time Court Clerk effective March 16, 2023 at an hourly rate of \$24.00.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

NEW HIRE - Laborer

Mayor stated I would like to make a motion to hire Nathaniel Depew as a Laborer effective April 3, 2023 with an hourly rate of \$24.00 with a 12 month probationary period and reporting directly to the DPW Superintendent. I would also like to extend the Village's appreciation to our seasonal Laborer, Matthew Kenny for his time at the Village and wish him all the best. Matt's last day is March 31, 2023.

MOTION was made by Mayor Medina to approve hiring Nathaniel Depew as a Laborer effective April 3, 2023 at an hourly rate of \$24.00 with a 12 month probationary period.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

PROMOTION – Water Operator

Mayor stated after canvassing candidates on the Orange County Eligible List. Village employee Nick Torres was among the candidates and I make a recommendation that Nick Torres be promoted to the position of Water Treatment Operator effective March 14, 2023 with an hourly rate of \$31.00 and as Nick was licensed last year and has been performing the duties I also recommend his new hourly rate be applied to all hours worked retroactive to January 5, 2023 which is the date of him passing the Civil Service exam.

MOTION was made by Deputy Mayor Schneider to approve promoting Nick Torres as Water Treatment Operator effective March 14, 2023 at an hourly rate of \$31.00, which will be retroactive to January 5, 2023.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

NEW HIRE – 2 Part-Time Police Officers

Mayor stated we received a memo from Chief Tenaglia requesting the hiring of Timothy Fenfert as Part Time Police Officers effective April 1, 2023 at an hourly rate of \$29.67 pending the results of psychological, physical and drug screening.

MOTION was made by Trustee Mitchell to approve hiring Timothy Fenfert as a Part-Time Police Officer effective April 1, 2023 at an hourly rate of \$29.67.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

Mayor stated and the second request is for a second Part Time Officer, Vincent Maher effective April 1, 2023 at an hourly rate of \$29.67 pending the results of psychological, physical and drug screening.

MOTION was made by Trustee Mitchell to approve hiring Vincent Maher as a Part-Time Police Officer effective April 1, 2023 at an hourly rate of \$29.67.

SECOND was made by Deputy Mayor Schneider

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NY STATE CHIEF'S CONFERENCE REQUEST

Mayor stated this is a request from the Chief of Police to attend the NYS Chief's Conference from July 16, 2023 through July 19, 2023 at a cost of \$802.00 which has been budgeted and this will fill requirements for Accreditation purposes for hours of Supervisory and Executive training.

MOTION was made by Trustee Mitchell to approve the Chief of Police Conference from July 16, 2023 to July 19, 2023 at a cost of \$802.00.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

ADDITION TO ELECTRICAL INSPECTION LIST REQUEST

Mayor stated this is a request for Inspections On Time to be included on the Villages Electrical Inspection List. We have received the Certificate of Liability Insurance, Workers Compensation Insurance and Electrical Licensing credentials for Inspections On Time.

MOTION was made by Deputy Mayor Schneider to approve Inspections On Time be added to the Electrical Inspections List.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

IMA AUTHORIZATION – Stop DWI

Mayor stated this is the annual renewal for the Orange County STOP DWI request received from the Chief of Police requesting the extension of the Inter-Municipal Agreement with the County for the 2023 Stop DWI Enforcement Patrol for the period is from March 11, 2023 and ending January 11, 2024.

MOTION was made by Deputy Mayor Schneider to approve the Inter-Municipal Agreement for Stop DWI Enforcement Patrol from March 11, 2023 – January 11, 2024.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

IMA AUTHORIZATION – Village of Monroe Independence Day

Mayor stated this is an Intermunicipal Agreement between the Village of Harriman and the Village of Monroe for the Independence Day Celebration. The Village will expend \$2,000.00 toward the Village of Monroe's Independence Day Celebration to be paid to the Village of Monroe. It also included indemnification and hold harmless as part of the agreement.

MOTION was made by Trustee Mitchell to authorize the Mayor to sign the IMA for the Independence Celebration.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

WSP CHANGE ORDER – HH3 Construction Services

Mayor stated this is for the HH3 Well House construction and transfer pump installation. The total amount for the Change Order Request is \$10,500.00 from WSP.

MOTION was made by Deputy Mayor Schneider to authorize the Mayor to sign the WSP Change Order for HH3 Construction Services for \$10,500.00.

SECOND was made by Trustee Mitchell

ALL IN FAVOR

Deputy Mayor asked as this develops will there be additional change orders?

Mayor replied there should not be. This only came after the completion of the original Engineer Report. This is the project that went out to bid and we received the grants for. This is for the construction services for this contract.

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AUTHORIZATION TO SIGN WATER AGREEMENT – 38 Commerce

Mayor stated this is a Water Agreement with 38 Commerce LLC. This has been prepared by the Village Attorney along with input from myself. The developer has signed their portion of the agreement. This includes the capital contribution of \$27,765.00 plus all tap in fees.

MOTION was made by Trustee Mitchell to authorize the Mayor to sign the Water Agreement for 38 Commerce LLC.

SECOND was made by Deputy Mayor Schneider
ALL IN FAVOR

AUTHORIZATION TO SIGN WATER AGREEMENT – Right Choice Builders

Mayor stated this is a Water Agreement with MYL Investors LLC also known as Right Choice Builders. This developer has signed their portion. The capital contribution for this project is \$82,509.00. The \$6,800.00 tap in fee has already been collected.

MOTION was made by Deputy Mayor Schneider to authorize the Mayor to sign the Water Agreement for MYL Investors LLC (Right Choice Builders).

SECOND was made by Trustee Mitchell
ALL IN FAVOR

WATER ACCOUNT REQUESTS

Accounts 397 - 426 – Penalty Waivers – Tabled to the next Village Board Meeting of April 11, 2023.

Account 79 – OBS Fee Waiver

LACK OF MOTION - Denied

Account 480 Penalty Waiver

MOTION was made by Trustee Mitchell to approve a 1x penalty waiver on Accounts 480.

SECOND was made by Deputy Mayor Schneider
ALL IN FAVOR

MWLL BALLFIELD REQUEST

Mayor stated the Board has received a letter from Michael Chiarito from the Monroe Woodbury League requesting the same schedule that they have used in the past years for Mary Harriman Ball Fields. We have received the Certificates of Liability Insurance and everything looks in order.

MOTION was made by Deputy Mayor Schneider to approve the Monroe Woodbury Little League Ball Field request.

SECOND was made by Trustee Mitchell
ALL IN FAVOR

OC SMASH BALLFIELD REQUEST

Mayor stated this is for a travel team request from the Orange County Smash Travel Team for use of Mary Harriman Park Fields with the same schedule as last year with no conflict with the Monroe Woodbury Little League request and we have received the Certificate of Liability Insurance and fees.

MOTION was made by Trustee Mitchell to approve the Orange County Smash Travel Team Application for Fields at Mary Harriman Park use.

SECOND was made by Deputy Mayor Schneider
ALL IN FAVOR

SCHEDULE PUBLIC HEARING – 2023-2024 Budget

Mayor stated we need to set a public hearing for the 2023-2024 Budget for April 11, 2023 at 7:25pm.

MOTION was made by Deputy Mayor Schneider to approve scheduling the 2023-2024 Public Hearing for April 11, 2023 at 7:25pm.

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SECOND was made by Trustee Mitchell
ALL IN FAVOR

BUDGET TRANSFER

Mayor stated the Board has received a Budget Transfer Request from the Treasurer in a memo dated March 15, 2023. Mayor read memo.

MOTION was made by Deputy Mayor Schneider to approve the Treasurer's Budget Transfer Request as outlined in the memo of March 15, 2023.

SECOND was made by Trustee Mitchell
ALL IN FAVOR

ATTORNEY REPORT - Absent

PUBLIC COMMENT

Jim Kelly – Oxford Lane – I just want to say the DPW Department is small but when the snow hits as heavy as it did, they did such a good job in clearing the roads. Sometimes we forget to appreciate what a good job they do because we don't see them. We are home in our safe little place while their out there cleaning the street and making it safe for other people to use the streets. So I want to thank the DPW Department for the great job they did in clearing the snow. With the wind and the snow, it is tough.

Mayor stated thank you I will pass it on to the crew.

Irma Escallier - Lexington Hill – What is the state of our water? I understand the water wasn't in good health so I want to know what the status is of that.

Mayor stated that is a good question, but the short answer is we did recently receive a MCL, which is a minimal contamination level, violation that was immediately remedied through blending. At this point all of our well testing meets all of the standards.

MOTION was made by Deputy Mayor Schneider to adjourn Regular meeting at 7:58pm.

SECOND was made by Trustee Mitchell
ALL IN FAVOR

Respectfully submitted by: _____
Jane Leake, Village Clerk