



Village of Harriman

1 Church Street
Harriman, New York 10926

TEL: (845) 783-4421

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VILLAGE BOARD MEETING February 14, 2023

7:00PM – AUDIT BILLS

7:25PM – PUBLIC HEARING – Local Law 2023-02 (Tax Cap Override)

7:30PM – REGULAR MEETING

AGENDA

- 1. ROLL CALL – PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF MINUTES – January 10, 2023**
- 3. INFORMATIONAL ITEMS**
- 4. POLICE DEPARTMENT RETIREMENT – Sgt. Levison**
- 5. POLICE DEPARTMENT PROMOTION – PO Clayton**
- 6. POLICE DEPARTMENT NEW HIRE – PO Ruger**
- 7. DEPARTMENT REPORTS**
- 8. VILLAGE CLERK TRAINING REQUEST**
- 9. AUTHORIZATION TO SIGN WIIA GRANT AGREEMENT #18993 AND #19083**
- 10. AUTHORIZATION TO SIGN NORTHEAST WATER TECHNOLOGY SERVICE AGREEMENT**
- 11. AUTHORIZATION TO SIGN WSP HYDROGEOLOGIC SERVICES AGREEMENT**
- 12. LOCAL LAW 2023-02 – Tax Cap Override**
- 13. AMENDMENT TO PANDEMIC ACTION PLAN POLICY**
- 14. AMENDMENT TO RECORDS RETENTION AND DESTRUCTION POLICY**
- 15. WATER ACCOUNT REQUESTS – a) 743 b) 791 c) 20 d) 703 e) 71**
- 16. BUDGET TRANSFERS AND ADJUSTMENTS**
- 17. ATTORNEY COMMENT**
- 18. PUBLIC COMMENT**
- 19. POSSIBLE MOTION TO ENTER EXECUTIVE SESSION**

UPCOMING MEETING DATES:

BUDGET WORKSHOP MEETINGS:	February 21, 2023 and March 7, 2023
PLANNING BOARD MEETING:	February 27, 2023
ZONING BOARD OF APPEALS MEETING:	March 01, 2023
VILLAGE BOARD MEETING:	March 14, 2023

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7:00pm – Audit Bills
7:25pm – Public Hearing – Tax Cap – LL 2023-02
7:30pm – Regular Meeting

PUBLIC HEARING:

Mayor Read:

PLEASE TAKE NOTICE that the Village Board of the Village of Harriman will hold a public hearing on a proposed local law entitled, “A Local Law Authorizing a property tax levy in excess of the limit established by General Municipal Law § 3-c,” at Harriman Village Hall, 12 Church Street, Harriman, New York on February 14, 2023 at 7:25pm or as soon thereafter as the matter may be heard.

This local law, if adopted, will relieve the Village of the prohibition against increasing a tax levy by more than 2% a imposed by General Municipal Law § 3-c. As the Village relies upon the assessments of the Towns of Woodbury and Monroe and therefore cannot anticipate the impact of resolutions of tax certiorari matters or other unanticipated expenses the restrictions of General Municipal Law would potentially impose a great hardship upon the Village or require borrowing otherwise deemed unnecessary.

All persons interested in the subject of the proposed local law will be heard by the Village Board at the above time and place. Persons may appear in person or by agent. All written communications addressed to the Board in connection with the proposed local law must be received by the Village Board at or prior to the public hearing.

Mayor asked have we received any written comments?

Clerk replied no.

Mayor sated having received no written comments, is there anyone from the public that wishes to speak on this matter?

No Public Comment

MOTION was made by Mayor Medina to close the public hearing. **SECOND** by Trustee Daly
ALL IN FAVOR

REGULAR MEETING:

ROLL CALL

Mayor Lou Medina, Deputy Mayor Carol Schneider, Trustee Wayne Mitchell, Trustee Sandra Daly, Village Clerk Jane Leake, DPW Superintendent Kyle Livsey, Chief Patrick Tenaglia and Village Attorney Dave Darwin

ABSENT Trustee Bruce Chichester

The Mayor asked everyone to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor asked if there are any changes or corrections to the minutes of January 10, 2023, Regular Board Meeting?

MOTION was made by Trustee Mitchell to accept the minutes of December 10, 2022, Regular Board Meeting.

SECOND was made by Deputy Mayor Schneider

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AYE: Mayor Medina
Deputy Mayor Schneider
Trustee Mitchell
Trustee Daly - Abstained

NAY:
NONE

INFORMATIONAL ITEMS

This evening's bills were audited:

Trust & Agency	\$	570.64
General Fund	\$	91,287.51
Water Fund	\$	71,733.29
Engineering Fees	\$	16,645.70

- Up Coming Meeting Dates:
 - Budget Workshops – February 21, 2023 and March 7, 2023
 - Planning Board – February 27, 2023 – cancelled due to no applicants
 - Zoning Board of Appeals – March 1, 2023
 - Village Board – March 14, 2023
- Village Office hours are 8am – 4pm and by appointment from 7-8am. Phone numbers and contact information can be found on the villageofharriman.org website.
- A lockbox is also available outside the Village Hall entrance for dropping off water payments for the Water Department or fines and tickets to be dropped off outside of Court hours. We ask that you not leave any cash payments in the lock box.
- Residents, and the public can sign up on the Village website to receive email alerts about Village Information, Community Events, and information regarding water billing dates.
- Brush Pick up continues - we ask that you place brush untied at the edge of your property with the butt end facing out. Please do not place on the street and we do not accept grass clippings.
- Also, a reminder the February Quarterly water bills went out Feb. 1st and are due by March 2nd to avoid penalties.
- The Board received a Notice of Violation from DOH for the 4th quarter lab results that exceeded the levels for PFOS contamination. The distribution system blending was adjusted and fortunately the January results were below the standard. The Water Department continues to work with our Hydrogeologist consultants and DOH to monitor. The current results are below standards. An Informational Letter will be sent out to all water customers showing the areas of the high-pressure system that were affected, what it means, and what is being done. This information will also be posted on the village website.
- Town of Monroe Open House Wednesday, March 1st 6:00 - 8:00 PM
- The Annual Clean Sweep is on Earth Day this year, Saturday April 22nd. More information and registration is available at the Greater Monroe Chamber of Commerce website GMCO.com
- New Village Hall and Police Station Update - The Board and I received the 85% design cost estimator report showing the estimated cost at \$5.45 million. We are planning on going out to Bid early next week with an expectation of holding a bidder conference and walk-thru the first week of March and responses due back first week of April. Anderson Design, our consultants, and Department Heads have been making every effort to keep the design within our anticipated

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- budget in order to receive acceptable responses. The demo of 4 So. Main was delayed waiting for O&R to disconnect gas and electric. It finally was completed last week, and the demo will continue this week, and will be completed in time for the bidder walk-thru for the New Village Hall in March.

POLICE DEPARTMENT RETIREMENT

Mayor stated the Board has received a memo from Chief Tenaglia for the resignation of Sergeant John Levison, effective February 27, 2023.

MOTION was made by Trustee Mitchell to accept Sergeant John Levison's resignation effective February 27, 2023.

SECOND was made by Trustee Daly

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Deputy Mayor Schneider	

Trustee Daly said I will make the motion with a heavy heart; you did a great job. Thank you for your service. I appreciate it.

POLICE DEPARTMENT PROMOTION

Mayor stated the Board has received a memo from Chief Tenaglia to promote Officer Clayton to Sergeant effective, February 28, 2023.

MOTION was made by Deputy Mayor Schneider to accept promoting Officer Clayton to Sergeant effective February 28, 2023.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Deputy Mayor Schneider	

POLICE DEPARTMENT NEW HIRE – P.O. Ruger

Mayor stated the Board has received a memo from Chief Tenaglia to hire Robert Ruger as a Full-Time Police Officer effective February 28, 2023.

MOTION was made by Deputy Mayor Schneider to approve the hiring of Robert Ruger as Full Time Police Officer effective, February 28, 2023.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Deputy Mayor Schneider	

DEPARTMENT REPORTS

Treasurer Report – see attached report

DPW – see attached report

Police Department – see attached report – Funds \$60.00

Water Account Adjustments – see attached report

Court Reports – see attached report January \$12,772.00

Building Department – see attached report

\$ 4204.21	3 Building Permits
00.00	1 Demolition (fee waived)
50.00	1 Fire Safety Inspection
<u>300.00</u>	2 Violation Searches
\$ 4554.21	

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VILLAGE CLERK TRAINING REQUEST

Mayor stated the Board has received a memo training request from the Village Clerk. For training at the Goshen Training Center, February 14, 2023. No charge for class, just travel expense.

MOTION was made by Trustee Daly to approve the Village Clerk's Training Request.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Deputy Mayor Schneider	

AUTHORIZATION TO SIGN WIIA GRANT AGREEMENT #18993 AND #19083

Mayor stated this is for authorization to sign the WIIA Grant Agreements for the two WIIA Grants we were awarded. We have previously done this, but the EFC has submitted another final executable agreement document. I discussed it with the Village Attorney and his recommendation was to be conservative and lets complete it so the Board can authorize my signing it. The Board had received preapproval because it was required to be submitted by February 2nd. Since having received preapproval, I need a motion to authorize the signature.

MOTION was made by Deputy Mayor Schneider to approve authorizing the Mayor to sign the WIIA Grant Agreements for #18993 and #19083.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Deputy Mayor Schneider	

AUTHORIZATION TO SIGN NORTHEAST WATER TECHNOLOGY SERVICE AGREEMENT

Mayor stated this is for authorization to sign the Northeast Water Technology Service Agreement. This also was submitted to the Board for both the proposal and the agreement. This is a new system for leak detection. It is installed throughout the Water Distribution System for the purpose of leak detection of the service lines. To be proactive for leaks within the Water Distribution System.

MOTION was made by Trustee Mitchell to approve authorizing the Mayor to sign the Northeast Water Technology Service Agreement.

SECOND was made by Trustee Daly

AYE: Trustee Daly	NAY:
Deputy Mayor Schneider	NONE
Trustee Mitchell	

AUTHORIZATION TO SIGN WSP HYDROGEOLOGIC SERVICES AGREEMENT

Mayor stated this is the annual renewal for our Hydrogeologic Services with WSP. I just want to make note that this year is a little different than previous years because they broke it out into three separate tasks; General Services, Quarterly Sampling, and 72 Hour Pump Testing for HH3 Well.

MOTION was made by Trustee Daly to approve authorizing the Mayor to sign the renewal for WSP Hydrogeologic Services Agreement.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Daly	NAY:
Trustee Mitchell	NONE
Deputy Mayor Schneider	

LOCAL LAW 2023-02 – Tax Cap Override

Mayor stated we had a public hearing tonight and there were no written or verbal comments. Mayor read Local Law 2023-02.

MOTION was made by Deputy Mayor Schneider to adopt Local Law 2023-02 – Tax Cap Override.

SECOND was made by Trustee Mitchell

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AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

AMENDMENT TO PANDEMIC ACTION PLAN POLICY

Mayor stated the revision is to change and update any reference specific to COVID 19 to the more generic term of Pandemic.

MOTION was made by Trustee Daly to approve the amendments to the Pandemic Action Plan Policy.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

AMENDMENT TO RECORDS RETENTION AND DESTRUCTION POLICY

Mayor stated the change is to simply adjust the hyper link in the policy that has changed for the LGS-1 Records Retention Schedule.

MOTION was made by Deputy Mayor Schneider to approve the amendment to the Records Retention and Destruction Policy.

SECOND was made by Trustee Daly

AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

WATER ACCOUNT REQUESTS

Account 743 – Penalty Waivers

MOTION was made by Deputy Mayor Schneider to approve a 1x penalty waiver on Account 743.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

Account 791 – Penalty Waivers

MOTION was made by Trustee Daly to approve a 1x penalty waiver on Account 791.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

Account 20 – Deferred Payment

MOTION was made by Deputy Mayor Schneider to approve the deferred payment plan on Account 20.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

Account 703 – Penalty Waivers

MOTION was made by Trustee Mitchell to approve a 1x penalty waiver on Account 703.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Daly
Trustee Mitchell
Deputy Mayor Schneider

NAY:
NONE

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Account 71 – Lowest Usage Rate Request

MOTION was made by Deputy Mayor Schneider to approve the lowest usage rate on Account 71.

SECOND was made by Trustee Mitchell

AYE: Trustee Daly

Trustee Mitchell

Deputy Mayor Schneider

NAY:

NONE

BUDGET TRANSFERS AND ADJUSTMENTS

Mayor stated the Board has received a Budget Adjustments/Budget Transfers request from the Treasurer in a memo dated February 14, 2023. Mayor read memo.

MOTION was made by Trustee Daly to approve the Treasurer’s Budget Transfers and Adjustments request as outlined in the memo of February 14, 2023.

SECOND was made by Deputy Mayor Schneider

AYE: Trustee Daly

Trustee Mitchell

Deputy Mayor Schneider

NAY:

NONE

ATTORNEY REPORT

Attorney Darwin – no comments this evening.

PUBLIC COMMENT – None

MOTION was made by Mayor Medina to enter into Executive Session to discuss a Personnel matter.

SECOND by Trustee Daly

ALL IN FAVOR

At this time, the Village Clerk was excused from the meeting.

The following was given by Mayor Medina:

Executive Session with David Darwin, Esq.

MOTION was made by Trustee Mitchell to adjourn Executive Session and return to Regular Meeting.

SECOND was made by Trustee Daly

ALL IN FAVOR

MOTION was made by Trustee Mitchell to adjourn Regular meeting at 8:30pm.

SECOND was made by Deputy Mayor Schneider

ALL IN FAVOR

Respectfully submitted by: _____

Jane Leake, Village Clerk